

# MUST DOS

- 1. Before doing any event, make sure the iPad is fully charged.
- 2. If you are using Halo App, make sure you create an online gallery prior to event.
- 3. Even though the offline upload queue will store images in a queue when not connected to a Wifi or Cellular signal, it is best practice to be connected to a strong Wifi or Hotspot while using Simple Booth. Why? The faster the users get their photos/gifs the better the experience.
- 4. Disc Storage...Make sure you have plenty of disc storage on the iPad...(someone fill in reason why here)
- 5. If you have images stored in the Queue DO NOT DELETE APP as the images will be lost.

# **RECOMMENDED INITIAL SETUP OF IPAD**

1. Login to iPad.

## 2. Turn off Auto-Brightness

- 1. Go to Settings
- 2. Display and Brightness
- 3. Turn off Auto Brightness
- 4. Turn Brightness to High
- 5. Turn Auto-Lock to Never

### 3. Turn on Guided Access (to lock app during usage of photo booth)

- 1. Go to iPad Settings
- 2. General
- 3. Accessibility
- 4. Scroll to Bottom and select Guided Access
- 5. Turn on Guided Access and create passcode

### 4. How to Use App With Guided Access

- 1. Download Simple Booth Halo from App Store
- 2. Open Halo App
- 3. Use Simple Booth login information to login to activate license
- 4. Have user select the preset for the event that you have created hit arrow to move on to the settings.
- 5. Hit Arrow Button Top right to get to the Tap To Start Screen
- 6. Once at the Tap to Start Screen hit the Home Button Three Times Fast to Turn on Guided Access
- 7. The Booth will run throughout the Event

\*to turn off guided access after the event, hit the home button three times again...Select End in the Top Right and enter passcode.